

## **Stithians NDP Group Meeting Notes 10/01/18**

*These are notes only, not full minutes!*

Agreed to use Parish Council Register of interests form.

### **ACTIONS:**

- Joy to e-mail form around
- All to complete at / for next meeting

Contact details for all group members were taken

### **ACTION:**

- Joy to circulate

Agreed that the whole of Stithians Parish should be designated for the proposed NDP. It was further agreed that there was no benefit in linking with neighbouring parishes.

Discussed the possibility of commencing background work / technical elements of the Plan prior to official designation.

### **ISSUES**

- What is the impact of this on funding?
- Is this approach in the spirit of the community-lead development of the Plan?
- What impact could any delay in designation have?
- Identify potential 'technical' areas of Plan that could potentially be done

### **ACTION:**

- BSL to issue some similar plans to group and identify a list of the documents required.

Claire Newman felt that there is some way that developers can be obliged to engage with community throughout construction – possibly [Considerate Contractor scheme?](#)

General concern about the pressure on places at Stithians CP School.

### **ACTION:**

- Catherine P to contact Cornwall school admissions to identify any issues with admissions (e.g. families having to attend different schools, etc.).

Next meeting 31/01/18

### **ACTION:**

- Joy to book room.
- Ben to prepare agenda.

## **Agenda 31/01/18**

1. Review of previous minutes and actions – 5 mins
2. What is an NDP? What can it cover? – 10 mins
3. What skills do we have as a group? – 10 mins
4. What does the NDP group want to achieve? - 30 mins
  - a. Why are we doing a Neighbourhood Plan?
  - b. What is our vision for Stithians?
  - c. What are the objectives that will help us achieve this vision?
  - d. Do we need a mission/vision statement to provide a clear focus?
5. Review of project plan template – 15 mins
6. Next steps – 10 min

## Reference Material

### Example NDPs

Feock: <http://www.cornwall.gov.uk/media/27336285/app2-submission-feock-ndp-plan-part-1-250417-v33.pdf>

Withiel: <http://www.cornwall.gov.uk/environment-and-planning/planning/neighbourhood-planning/neighbourhood-planning-in-cornwall/tab-placeholder/t-z/withiel-neighbourhood-development-plan/>

### Templates

Cornwall Council NDP Template:

<https://view.officeapps.live.com/op/view.aspx?src=http://www.cornwall.gov.uk/media/28876910/ndp-template-update-v4.docx>

Cornwall Council Sample Terms of Reference for Steering Group:

<http://www.cornwall.gov.uk/media/15229978/steering-group-sample-terms-of-reference.pdf>

Project Plan Template:

<https://view.officeapps.live.com/op/view.aspx?src=http://www.cornwall.gov.uk/media/15229982/copy-of-project-plan-template-march-15.xls>

### Key Plan areas:

- General development principles
  - What issues might concern you about new development in town/parish?
  - What additional infrastructure might your community need to facilitate medium to large scale development in the community.
  - What features do you like in new developments or what features would you like to see in a new development?
- Community resilience
  - What will reduce the flood risk impact of new developments on existing properties in your area?
  - Where in your local area do you believe it is inappropriate to develop due to flood risk to the development or others?
  - Do you have concerns about how your community would respond to a major incident i.e. flood, snow or major traffic accident?
- Education
- Transport and connectivity
  - What are the key transport challenges facing the community both now and in the future? Do you have evidence to support this?
  - How can transport services help meet these challenges?
  - What transport services are there in your area, are they well used, do you use them?
  - Have cost effective and innovative alternatives been considered? Are the proposed solutions feasible in terms of cost and delivery?
  - Would your community be keen to look into taking on greater responsibility for the delivery of transport schemes and services in your area?
- Business, growth, skills and training
- Wildlife, trees and woodland

- Landscape and the environment
  - • Cornwall Council mapping <http://map.cornwall.gov.uk/website/ccmap/> • MAGIC <http://www.magic.gov.uk/> • Heritage Gateway • Environment Agency website – flooding
- Energy efficiency and Renewable Energy
- Local facilities and services
- Parish Council
- Health and Wellbeing
- Historic Environment
  - Strategic Environment Assessment
  - Local Landscape Character Assessment

## **Technical Elements**

Sustainability Appraisal

Strategic Flood Risk Assessment

Strategic environmental Assessment