

Attendance; Ben Smith-Lang (chair), Cllr Rita Wood, Cllr Claire Sylvester, Claire Newman, Georgina Scott, Roger Hocking, Lesley Saunders, David Aynsley

MINUTE SECRETARY: Claire Sylvester

Minute No:		Action By
1.	APOLOGIES FOR ABSENCE	
	Cllr Joy Thomas and Catherine Pinney.	n/a
2.	DECLARATION OF INTERESTS	
	None declared	n/a
3.	DECLARATION OF ANY OTHER BUSINESS	
	None given at the time	n/a
4.	RATIFICATION OF MINUTES OF PREVIOUS MEETING	
	The minutes were agreed to be a correct record	n/a
5.	MATTERS ARISING	
6.	FOR APPROVAL	
		n/a
7.	FOR DISCUSSION	
	<p>Intention to Notify Cornwall Council of the intention to proceed with a NPD</p> <p>Roger expressed his concern over delaying the announcement of the intentions to start a neighbourhood development plan publically. After a discussion it was agreed that we should be as transparent as possible during this process. Action. Ben to define plan boundaries and complete a form to notify Cornwall Council of the intention to start a NDP. Forward to John Calvert the Clerk of the Parish council for approval and submission.</p> <p>Purpose of NDP</p> <p>It was discussed that the aim of the NDP will set outlines for new developments and prioritise the issues arising that are and will be important to the community. Concerns were raised over the effects of developing the village as to how the infrastructure, schools and Doctors surgery and community would cope under greater demands.</p> <p>David Ansley mentioned he had attended a meeting on 16th January at the Eden project where he discussed these concerns with Kate Kennally Chief executive of Cornwall Council. She suggested to David that she would be interested to receive a letter on this matter. Action; David Ansley to draft a letter and forward to Ben to sign and send</p>	<p>BSL</p> <p>DA</p>

Minute No:		Action By
	<p>Discussion of group skill sets.</p> <p>Each member of the group discussed what skills they could bring to the group.</p> <p>Do we need a vision statement?</p> <p>David made a suggestion that our vision should be suggestive of what we want to achieve for the village and should outline our objectives which are in the welfare of the community and that shows our commitment to the community, providing good health, education and wellbeing. Therefore we came up with;- <i>'Stithians, a friendly village, committed to community, health, education and wellbeing for new and existing residents'</i></p> <p>This was strongly supported.</p> <p>Moving forward.</p> <p>Raising awareness.</p> <p>In order to become as transparent as possible, it was discussed that the steering group would make it more publically known that this process had begun and would start to look at gathering momentum with public participation Via Facebook, Parish Council website and notices on boards around the village. It was discussed that the steering group should engage with the community at various community events. Eg; Produce market.</p> <p>Action Claire Sylvester to look book a stand at the Market. <i>To Date this has been provisionally booked for 17th March.</i></p> <p>Discuss with Phil Blease the option of starting a new Facebook page committed to the NDP</p> <p>Information sharing</p> <p>Agreed need to set up an online site (e.g. Dropbox) to share information between group members to reduce need to e-mail documents, etc.</p> <p>Register of Interest Forms</p> <p>Forms received from Claire Newman, David Aynsley and Ben Smith-Laing. Councillors Claire Sylvester, Joy Thomas and Rita Wood already have forms for Parish Council. Remining members of group to return forms.</p> <p>Date of next meeting. Set for 28/2/2018 at 7pm in the Village Hall.</p>	<p>CS</p> <p>BSL</p> <p>GS RH LS</p>

