

# Stithians Neighbourhood Development Plan

## General Meeting

Wednesday 21<sup>st</sup> August 2019 at 7pm at Seven Stars, Stithians

Present: Joy Thomas, Roger Hocking, Ester Carol, Claire Newman

Minutes also circulated to: Phil Blease, John Calvert

No.	Item	Action
<b>1.</b>	<b>Previous Minutes</b>	
1.1	Previous minutes agreed, actions discussed.	
<b>2</b>	<b>General business:</b>	
2.1	Confirmed that Catherine Stratton is the contact point for parish plans. Ester will confirm with her a date to meet. Catherine Cadwell is the community link officer.	Ester
2.2	General conversation about neighbouring parish plans. Mawnan Smith is putting one together. We were unsure of progress of plans for Constantine, St Gluvias (Ponsonooth) and Wendron. St Day is developing theirs, but we haven't seen a copy.	-
<b>3</b>	<b>Plan Contents</b>	
3.1	Claire briefly went through the policies outlined in the Cornwall Council County Plan and also examples from Chacewater and Gwennap Neighbourhood Plans to start to create a contents list.	-
3.2	Agreed Claire would make a start on using these as a basis for starting our plan and create a list of potential policies/a contents list for the plan.	Claire
<b>4</b>	<b>Funding:</b>	
4.1	Ester to look at the application forms for funding and see if she can make a start. Claire to forward her copies of what Ben originally sent through.	Ester Claire
<b>5</b>	<b>Questionnaire and Survey:</b>	
5.1	Roger agreed to start drafting the questions for the questionnaire ready for discussion at our next meeting.	Roger
<b>6</b>	<b>Landscape Assessments:</b>	
6.1	Joy agreed she will continue working on these.	Joy
<b>7</b>	<b>Next meeting</b>	
7.1	Agreed to ask Catherine if she can attend <b>on Wednesday 4<sup>th</sup> September 7-9pm</b> . If not we will either rearrange for another date or meet up ourselves then. Ester to confirm to all via email if she has managed to secure a meeting. Venue to be confirmed.	Ester.

**Summary of Key Actions:**

- Claire to issue Minutes
- Joy to ask John about using Stithians Centre room
- Ester to contact Catherine and request a meeting on Wednesday 4<sup>th</sup> September at 7-9pm. If possible.

**Agreed individual activities:**

- Joy to continue with Landscape assessments, and possible look at the settlement areas on map.
- Ester to research funding and look at filling in form
- Claire to develop vision statement and list of contents for the plan.
- Roger – to develop questionnaire.