

## Stithians Neighbourhood Development Plan

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### Re-start Meeting

Monday 22<sup>nd</sup> July 2019 at 8:30pm at Seven Stars, Stithians

Present: Joy Thomas, Roger Hocking, Ester Carol, Claire Newman

Minutes also circulated to: Phil Blease, John Calvert

No.	Item	Action
<b>1</b>	<b>General business:</b>	
1.1	Roger nominated and Ester seconded Claire to be new Chair. All Agreed.	-
1.2	Agreed Ester will contact Cornwall council officer to re-arrange to come and speak to us.  <i>Post meeting note: Officer is: Imogen Day (Development Officer) The previous meeting was also to include Catherine Caldwell (Link officer – provides a link between parishes, parish council and Cornwall Council).</i>	Ester
1.3	Ben Smith-Laing had emailed to say he wishes to step down as chair. Catherine Pinney and Claire Sylvester may be willing to help out on certain occasions but do not have time to commit to regular meetings etc.	-
1.4	Roger commented that he is willing to be taxi if we need to go to the council offices to meet Imogen Day.	-
1.5	Roger commented that he is happy to do as much of the writing of the report as possible.	-
1.6	All commented that Chacewater and St Day NDPs are both very good local plans which we should refer to as examples.	-
1.7	Agreed to create some lists of contents and topics (possible policies) based on our ideas of what is important and other plans	All
1.8	Joy – Parish Council are behind the need for a plan. Feel that it is important to have one.	-
1.9	Roger – felt it was important it includes local young people to get first home. All agreed that we are keen to promote and support specific house types such as self build, retired homes, whole life homes etc. Claire mentioned a recent conference in Falmouth on intergenerational design.	-
1.10	Claire to copy Phil Blease and John Clader into all minutes and communications.	Claire

<b>2.0</b>	<b>Questionnaire and Survey:</b>	
2.1	Joy commented that the last Parish survey got a return of 66% which is brilliantly high for that sort of survey. All agreed we should be aiming for a high return rate as well.	-
2.2	Agreed Roger to research the cost of getting someone else (eg Cornwall Council to issue and deliver the survey. He explained that a developer his office has worked with arranged for this to be undertaken somewhere else so his office should be able to look into this option further.	Roger
2.3	Discussed the two main delivery options (Cornwall Council type arranged delivery and personal volunteer drop off – Like the Energy booklets delivered around the parish). Undecided as to which would have a higher return rate.	-
2.4	Agreed the survey should be done early in the process to have maximum benefit, and before contacting landowners and developers.	-
2.5	Agreed a rough order of how to proceed: <ul style="list-style-type: none"> <li>- Meet CC contact (Imogen Day)</li> <li>- Develop and issue Surveys</li> <li>- Develop outline Policies</li> <li>- Consult</li> <li>- Contact developers</li> <li>- Etc....</li> </ul>	-
2.6	Ester – suggested we need a timeline/action plan with some key dates and aims. Agreed we should use the spreadsheet provided by CC at the beginning of the project. Agreed to work towards a community liaison event – perhaps a Christmas produce market?	All need to develop at next meeting.
2.7	Roger suggested he can have large formats maps and prints done at his office and laminated. He may be able to get these free of charge, but if funding is available these should be paid for.	Claire
<b>3.0</b>	<b>Landscape Assessments:</b>	
3.1	Joy has been working on these on a grid basis. She is happy to continue, at some point we will need to sit down and combine these into a wholistic format.	Joy
3.2	Agreed that the landscape assessments should be presented at a consultation for community to sign off.	-
<b>4.0</b>	<b>Next meeting</b>	
4.1	Claire is away from 25 <sup>th</sup> July to 11 <sup>th</sup> August.	
4.2	Ester is busy with Falmouth week from 12 <sup>th</sup> -17 <sup>th</sup> August.	
4.3	Roger is on holiday (locally) until 17 <sup>th</sup> August.	

4.4	Agreed to meet <b>Monday 19<sup>th</sup> August</b> , Ester to try and arrange for Imogen Day to come and see us then. Suggest <b>8:30pm</b> . Ester to confirm to all via email if she has managed to secure a meeting. Claire will issue an Agenda prior to meeting. Confirm venue – Seven Stars?	Ester.
<b>5.0</b>	<b>General village issues discussed:</b>	
5.1	Sewer – Joy briefly raised how the existing sewer system is not fit for purpose. The Parish council have discussed how they may be reluctant to allow planning for any other development until SSW sort it out.	
5.2	Roger commented that the new proposed development of 5 dwellings (near church) haven't been objected on by SWW. The problem is the sewer is a combined system and storm water overloads the system causing flooding.	
5.3	Agreed that a key concern to add to plan would be SERVICES.	
5.4	Joy commented that historically there was a building embargo on the village due to the drainage situation. At some point this was lifted but the drainage situation never resolved.	

#### Summary of Key Actions:

- Claire to issue Minutes
- Ester to contact Imogen Day
- Roger to research questionnaires by CC
- Joy to continue with Landscape assessments
- All to make initial list of key polices and draft 'contents page' of plan